



ESCONDIDO AMATEUR RADIO SOCIETY  
P.O. Box 3243 – Escondido, CA 92033  
<http://www.earsclub.org>  
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An **ARRL** Affiliated Club



## **EARS Board Meeting Minutes**

**January 16, 2020**

### **I. Call to Order**

The meeting was called to order at 6:03PM by Bud AE6BH

Present:

Bud Hennessy, AE6BH, President

Robert Kitson, KI6SBL, V.P.

Roger Hicks, KB6DQO, Treasurer

McKenzie Jackson, KM6FFR, Emergency Services Coordinator

Mike Hightower, KF6SJ, Officer at Large

Tom Stanford, K7YMG, Officer at Large

Jo Ashley, KB6NMK, Officer at Large

Vivian Wentworth-Kitson, W6NWF, Officer at Large

### **II. Approval of Minutes**

The November 2019 EARS board meeting minutes were approved (Tom 1st, Mike 2nd, two abstentions, remaining yea).

### **III. Officer & Committee Chairman Reports**

#### **a. President's Report – Bud AE6BH**

Welcome to EARS 2020... nothing specific to report other than what's in the new and old business

#### **b. Program Director's Report (V.P.) – Robert KI6SBL**

First meeting full house and Jeff's presentation was well received. Next meeting will probably be a meet and greet discussion by members.

#### **c. Treasurer's Report – Roger Hicks KB6DQO**

The attachments from the treasurer report are pasted at the end of this document.

Submitted by Roger via email on 1/13/2020 (text in italics).

*Attached are the Financial Reports for the Board Meeting:*

*1. Mike's Final Financial Report*

*2. January 2020 Financial Statement*

3. *Proposed 2020 Budget (Produced by Mike)*  
*Please let me know if you have any questions.*

At the meeting:

Review of new format of club financial statements Roger has created from former treasurer Mike's info

Questions posed by new treasurer Roger:

1. I was given historical records from 2008 to the end of 2019. Is there a retention policy for records that we should adhere to?
  - a. Jo asked when the last time someone reviewed (not audited the club financials). Dirk has done this in the past.
  - b. Decided to defer this question for Dirk to respond to at a future board meeting or time.
2. I understand there is an outstanding refund due the club in the amount of \$150 from Gina for a deposit on Field Day food that was never provided. I would like direction from the Board on how they would like to handle this.
  - a. Mike B. told us that he has been trying for a few months to get the money back that we gave Gina Roberts for field day food supplies. Gina was not able to attend Field Day so we have been contacting her to get the money back. John will call her to see what we can arrange. Maybe a payment plan will work for her.
    - i. John AF6UA just so happened to text Bud during the meeting from Australia on his flight while awaiting take off... He never contacted Gina about this.
    - ii. Jo said she spoke with Gina at a recent VE session and she said didn't have the money but would do the food for EARS 2020 FD this year for no charge. Perhaps we get in writing from Gina that she'll do this. Bud will email Gina to try and get this in writing.
3. I have a list of club property for insurance purposes. The list does not indicate where the property is located or who has custody of it. Does this fall under my responsibilities?
  - a. Agreed delegate the responsibility to maintain the inventory list to Matt N6EAJ as club secretary and probably the person who knows best what is where... Roger to send current list to Matt to cross check and verify.

Proposed Budget review and approval – Rob moved to approve, Tom 2nd, unanimous approval by all

d. Technical Committee Report

Tom K7YMG suggests we do something about the antenna trailer hinge needing a repair. Bud to contact Rich AI6ZF and set up a meeting with Rich and Tom to review and determine the repairs needed.

- e. Secretary's report/Repeater trustee - Matt N6EAJ

Matt is out sick.

Submitted by Matt via email on 1/13/2020 (text in italics).

*The X2 version (updated version) of the November 2019 EARS board meeting minutes went out on January 7th (FYI for new officers we didn't have a board meeting in December). We will vote on them during the upcoming board meeting (Thursday November 16th, 6PM).*

*I also updated the EARS ARRL club info on the ARRL web page. That will keep us marked as an active club and is supposed to be done annually. Most of the update process is updating names/call signs/e-mails for some of the officer positions. I also put a link to our Facebook page in the description section.*

*<http://www.arrl.org/Groups/view/escondido-ars/type:club>*

- f. Emergency Services Coordinator Report – McKenzie KM6FFR

Christmas parade went well from EARS standpoint; seemed like the Jaycee's made less use of EARS for comm support than in previous years; only one minor 'stuck mic' this year.

- g. Membership Report/Webmaster's Report – Steve W6TAN/G0TAN

Steve updated the website with new officers and January presentation info.

#### **IV. Old Business**

None

#### **V. New Business**

1. Mike Opportunity drawing ticket bucket and tickets and record of cash received for current item (Yaesu HT) were missing at the last meeting so we couldn't sell tickets or do the drawing for the radio. Need to sort that out before the next meeting. John AF6UA can you coordinate with Roger on this?
2. Tom K7YMG – Asked if he can use the EARS OneDrive to store and distribute some CERT related documents. All agree shouldn't be a problem, so yes, approved.
3. Agenda item from Dirk N6SUN: I think we should shuffle the check-in list for the Sunday night net. The net starts strong with all or nearly all of the officers and board members checking in. Then, we start calling folks who, I think in some cases, have not checked in for months or years. It's also a great way to reward those who check in more frequently. If you are a new person, or just dropping by, and you hear crickets for 10 to 12 calls, it looks like we're not that great of a net. It won't change the length of the net, wouldn't think. For as long as I remember, the net runs for between 30 and 45 minutes (Mike probably has the data on that!). We definitely have a reliable and consistent group who participates and

some folks who check in occasionally. I was thinking that this would be a good way to change up the net for the better.

- a. Mike KF5SJ agreed to get with Net Control Dennis KK6OES to get the current net roster and revise to sort into those who call in most often
4. Board reviewed and voted in Susan Jakovac KM6ZAT as new lifetime member. Jo moved to approve Tom 2<sup>nd</sup>, unanimous approval by all.
5. Farewell letter from fairly new 'paid lifetime' member Tom Valenzia W4ID who cited the club as being somewhat unwelcoming and not a good fit for him... Tom made some suggestions on how we might improve, but really is quite firm in not being interested in continuing on as a member.
  - Ensure the member is aware of the social media sites of the club.
  - Immediately inform him or her to the login to the members only section of the sites.
  - Determine the member's operational interests and introduce him or her to those members whom specialize in those activities.
  - Ensure the member is immediately placed on the email distribution list (this was also something I had to ask for repeatedly).
  - Ask about the member's equipment and if any help is needed with setting up equipment, antennas, rfi issues, etc.
  - In social settings, ensure member is included in the conversation.
- a. Rob KI6SBL has suggested that we form a Membership committee in accordance with the club bylaws – Section 2. *The standing committees of EARS shall include a Membership Committee, a Program Committee chaired by the Vice President, a Technical Committee, a Field Day Committee, and a Public Affairs Committee.* And suggests the Membership Committee could create an email or letter of introduction to EARS new members. Maybe have the committee make sure we have a designated Greeter at each meeting and function.
  - i. Roger will create welcome email for new members with club info to be sent out when new members pay their dues;
  - ii. Jo says we can improve greeter aspect at meetings entrance to bank bldg.;
  - iii. Roger suggested handout for newcomers at the door;
  - iv. Suggestion to add a field to the member database where member ham radio interest can be listed – seems like maybe too much work and can be handled better by roundtable
  - v. Suggestion for subject matter Elmer info to be added to the website or weekly; newsletter?
  - vi. Add roundtable to regular meeting agenda to precede the presentation each month

- b. Bud posed the question of whether we should consider a full or partial refund to Tom W4ID of his lifetime dues wishes to not be a member in the future. Perhaps a pro-rated refund for the year or so he was a member?
    - i. Rob moved to send W4ID \$100 as a 'thank you for ideas' on improving the club, not as a 'refund of dues'; Tom 2<sup>nd</sup>, unanimous approval by all to proceed
      - 1. Bud will write letter to W4ID thanking him for his input and will include the \$100 check from EARS
- 6. Bud and Roger signed banking documents as required for new president and treasurer

**VI. Adjournment**

Bud adjourned the meeting at 7:41PM.

**VII. Next Meeting**

The next board meeting will be 6PM, February 20th, 2020 at 900 Canterbury Pl, Escondido CA.



## Financial Statement January 2020

Assets:	Beginning Balance	Ending Balance
EFC Checking	\$ 1,988.75	\$ 2,348.75
EFC Savings	\$ 3,519.55	\$ 3,519.55
Petty Cash	\$ 425.84	\$ 200.00
Total Assets	<u>\$ 5,934.14</u>	<u>\$ 6,068.30</u>

	Budget 2020	Jan-20
Income:		
Membership	\$ 800.00	\$ 94.00
Raffle	\$ 300.00	
Auction	\$ 1,500.00	
Other Income	\$ -	\$ 40.16
Christmas Party	\$ 220.00	
Savings Interest	\$ 2.00	
Total income	<u>\$ 2,822.00</u>	<u>\$ 134.16</u>

Expenses:		
Raffle Prizes	\$ 300.00	
Website	\$ -	
Office Supplies	\$ 75.00	
Hardware (Ant, etc)	\$ 200.00	
Auction	\$ 1,000.00	
Field Day	\$ 300.00	
Picnic	\$ 100.00	
PO Box	\$ 154.00	
Insurance	\$ 343.00	
Dinners for Speakers	\$ 30.00	
Christmas Party	\$ 350.00	
Misc Expense (Trailer Reg)	\$ -	
Total Expense	<u>\$ 2,852.00</u>	<u>\$ -</u>

Net Income	<u>\$ (30.00)</u>	<u>\$ 134.16</u>
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Balance      \$ 6,068.30

Treasurer's Report

	2020	
<b>Escondido Federal Credit Union</b>	<b>Jan</b>	<b>Notes</b>
Draft/Checking (Beginning):	2,470.33	
Organizational/Savings (Beginning)	3,519.40	
Petty Cash (Beginning)	258.34	
Total (Beginning)	6,248.07	
<b>Draft/Checking Income:</b>		
Memberships:		
Raffle:		
Auction:		
Other Income (donations):		Interest
Christmas Party:		
Net from PayPal:		
Total:	0.00	
<b>Draft/Checking Expenses (\$,\$,\$\$):</b>		
Raffle Prizes:		
Website		
Office Supplies:		
Hardware (Ants, etc)		
Auction:		
Field Day:		
Picnic:		
P.O. Box:		
Insurance:	(143.00)	Check to Mercer Consumer for equipment insurance
Christmas Party	(338.58)	Christmas party expenses (Checks 1419 & 1420)
Misc Expenses (Trailer Reg):*		
Total:	(481.58)	
Checking Net Gain / (Loss)		
<b>Organizational/Savings:</b>		
Interest	0.15	
Savings Net Gain / (Loss)	0.15	
<b>Petty cash (\$ or \$)</b>		
	220.00	Christmas party
	(37.50)	checks 2050 and 5311 deposited into draft acct
	(15.00)	Robert Reichman Pay Pal deposited into draft acct
Petty cash Net Gain / (Loss)	167.50	
<b>Escondido Federal Credit Union</b>		
Checking (Ending):	1,988.75	
Savings (Ending):	3,519.55	
Petty Cash (Ending):	425.84	
Total (Ending):	5,934.14	
Overall Net Gain / (Loss)	(313.93)	

\*Antenna repairs, speaker dinners

**Description   Debit   Credit   Balance**

December 31, 2019

DIVIDEND                \$0.15    \$3,519.55

1/3/2020

**Description   Debit                Credit   Balance**

December 31, 2019

Draft# 1421   -\$143.00                \$1,988.75

December 23, 2019

Draft# 1420   -\$181.82                \$2,131.75

Draft# 1419   -\$156.76                \$2,313.57

December 3, 2019

Draft# 1418   -\$227.71                \$2,470.33



## 2019 Christmas Party

JO Akley \$10

Jerry \$10

Grechen \$10

Bud McKoon \$10

Matt Tucker \$10

Tom Stanford \$10

MARVIN WALSH & SHERY KEGGSA \$20

John TYSON \$10

Bud Hennessy \$10

BOB KARD \$10

John & Diane McNelly \$20

McKenzie JACKSON 10

STEVE PALMER 10

Don CLUGSTON \$10

Mike & Donna Bohanan \$20

John McNelly \$30

\$210

+ \$10 ?

\$220

Total



## EARS 2020 Proposed Budget

	2016	2017	2018	2019	2020	Notes
<b>Beginning Balance</b>	<b>\$5,552</b>	<b>\$6,830</b>	<b>\$5,546</b>	<b>\$4,856</b>	<b>\$6,248</b>	
<b>Income</b>		<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	
Memberships		\$233	\$737	\$900	\$800	Estimate 43 more renewals + 10 new members for 2020
Raffle		\$353	\$282	\$321	\$300	
Auction		\$3,099	\$1,771	\$1,786	\$1,500	
Christmas Party		\$525	\$232	\$220	\$220	
Savings Interest		\$2	\$2	\$2	\$2	
Misc		\$478	\$1	\$380	\$0	2019: Rob Kitson (\$285)
<b>Total Income</b>		<b>\$4,690</b>	<b>\$3,025</b>	<b>\$3,609</b>	<b>\$2,822</b>	
<b>Expenses</b>						
Office Supplies		\$58	\$53	\$88	\$75	stamps, envelopes, etc.
Raffle (Prizes)		\$790	\$464	\$0	\$300	Will need to purchase for 2020
Auction		\$2,205	\$1,193	\$367	\$1,000	2019: Many "gifts". Cannot expect same in 2020
Field Day		\$1,173	\$297	\$464	\$300	
Picnic		\$86	\$136	\$0	\$100	
Insurance		\$344	\$343	\$343	\$343	Includes \$143 equipment + \$200 liability
H/w (Ants/Radios)		\$569	\$600	\$228	\$200	
Trailer Registration		\$10	\$5	\$0	\$0	Fee payable every five years
Website		\$230	\$0	\$223	\$0	GoDaddy: 2 year renewal in 2019, so nothing due in 2020
Misc (P.O. Box)		\$509	\$215	\$154	\$154	P.O. Box renews Feb of each year
Dinners for speakers			\$33	\$11	\$30	
Christmas Party			\$376	\$339	\$350	
<b>Total Expenses</b>		<b>\$5,974</b>	<b>\$3,715</b>	<b>\$2,217</b>	<b>\$2,852</b>	
<b>Ending Balance</b>	<b>\$6,740</b>	<b>\$5,546</b>	<b>\$4,856</b>	<b>\$6,248</b>	<b>\$6,218</b>	
<b>Petty Cash</b>	<b>\$90</b>					
<b>Total</b>	<b>\$6,830</b>					
<b>Gain/(Loss)</b>	<b>\$1,278</b>	<b>(\$1,284)</b>	<b>(\$690)</b>	<b>\$1,392</b>	<b>(\$30)</b>	